



LEA ENDOWED C.E. PRIMARY SCHOOL
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Dear Parent/Carer,

Thank you to everyone who replied to my previous message regarding school places for the children of Key Workers, Vulnerable children, Reception, Year 1 and Year 6, for after half term. We have now allocated those children to a "Bubble", and we have been busy working out the logistics of how we will manage the opening of school to these children. We are now able to share some of these details with you.

At all times during the school day, children will be assigned to a "Bubble" group, with the same members of staff covering the group. Unfortunately, due to numbers, some children will not be assigned to their own class teacher/adult. Children will have their lunch in their workroom/classroom and play out in their groups in separate designated areas around the school. Children and staff will not mix between areas and groups, wherever possible.

There will be a staggered start and finish time to the school day, in order to minimise the number of children and parents on the playground at any one time. Children will come to school between 8:45am and 9:15am and finish between 2:30pm and 3:00pm. Children will be directed to use different entrances and exits. **We will inform you of your child's group and start/finish time by Friday.** Unfortunately, at this stage, we are unable to accommodate any changes to groups or start/finish times due to the very complex logistics and government guidance that we have had to consider.

Children will be asked to wait in clearly marked designated areas on the playground and we request that only 1 parent/carers per family deliver their child to the school gate where an adult will meet them. **Parents/carers will not be allowed to come into school for any reason.** If you wish to contact the office or a member of staff in school, this can be done by phone or email.

The school adult responsible for your child's group will collect them from the playground at the start of the day and escort them back to their designated area at the end of the day. Children must **NOT** arrive at school before their allocated start time and **must leave immediately** when they finish, to minimise the number of children and adults around school at any one time. We respectfully request that to maximise the safety of our school family, all adults adhere to the social distancing guidance when dropping off / collecting their child.

The school kitchen will be providing packed lunches for all Reception, Year 1 and Year 2 children under the Universal Free School Meal scheme. Other Key worker children and Year 6 children can also order lunches however these will need to be paid for unless families are entitled to Free School Meals. From

after half term, if children choose to bring their own packed lunch, this must be in disposable packaging. Children are also welcome to bring in a healthy snack for morning break; this must also be in disposable packaging. Toast will **NOT** be available during this period. Children **MUST** bring in a **reusable named water bottle** which will be kept in school and washed regularly throughout the period. This will stay in each child's designated learning area.

Children should wear a school t-shirt or sweatshirt/cardigan but all other clothing should be appropriate non-uniform suitable for outdoor learning activities. We request that children come to school in clean clothing every day to reduce the possibility of the virus being transmitted between home and school.

We ask that children do **NOT** bring any personal belongings, bags, PE Kits, stationery etc into school. We will provide all books and equipment.

Each child will be allocated their own learning space within their own classroom. This will be clearly labelled and children will sit in the same place each day. We will endeavour to ensure that children remain 2 metres apart, however this cannot be guaranteed.

We will have additional routines for hygiene and safety and additional cleaning throughout the day. Children will have access to hand sanitiser in classrooms and hand washing facilities at all times.

All teachers will continue to offer Home Learning activities, again, children in school will also be asked to complete similar learning, so as not to disadvantage any child. This will continue to be posted as normal. We will **NOT** be sending any reading books home; however, children can continue with reading via Oxford Owl (on Learning Plans).

Whilst in school, children will have the opportunity to play in their groups following government guidelines as closely as we can. Toys will be provided for each group and these will not be shared with other groups. The outdoor climbing equipment will not be in use due to the challenge of cleaning. To ensure the wellbeing of our school family, you will be asked to agree in writing (email) an adapted Behaviour Policy.

Although this list of measures seems rather long, there are also many other procedures we will need to adopt in school. We will do our utmost to keep children, parents and staff as safe as possible whilst in these challenging times. If you have any questions, please do not hesitate to contact me.

With my continued prayers and kindest regards,

CM Seagrave